

**GENERAL FUND - 2010-11 Major Variations to Budget
November 2010**

	July	August	September	October	November	December	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
	£	£	£	£	£	£	
Additional Expenditure							
Inflation	119,000	119,000	136,600	136,600	149,470	149,470	▲ Excess of Inflation over Provision
Public Conveniences		12,000	12,000	12,000	12,000	12,000	— Partial achievement of £20,000 reduction target
Farnham Sports Centre			21,000	21,000	21,000	21,000	— Delayed opening
Countryside			34,000	34,000	34,000	34,000	— Includes emergency repairs to Frensham Dam estimated at £20,000 (this may be recovered) and replacement of stolen equipment £10,800
Property Services					13,000	13,000	▲ Fees re potential shared/partnership service for Estates service and potential sale of Kings Road site (can be met from additional income from Industrial Sites below)
Loss in Income							
Planning	58,000	58,000	58,000	58,000	58,000	58,000	— Planning Delivery Grant abolished!
Environmental Health			10,000	10,000	10,000	10,000	— Budgeted income unlikely to be achieved based on previous years outturn
Cemeteries			11,300	11,300	10,800	19,000	▼ Budgeted income unlikely to be reached
Interest receivable			25,000	25,000	25,000	25,000	— Interest received under HRA 'Item 8' for 2010/11 will only be £25,000 (Budgeted at £50,000)
Sub-Total	1177,000	189,000	307,900	307,900	333,270	351,470	
Savings							
Leisure Centres	(97,000)	(97,000)	(97,000)	(97,000)	(197,000)	(197,000)	— The current claim for contractual 2009/10 excess energy costs is £97,000 less than provided. It is estimated the savings in 2010/11 will be £100,000.
Office Accommodation			(27,770)	(27,770)	(27,770)	(27,770)	— Electricity savings mainly from new boiler and IT virtualisation
Local Development Framework (LDF)					(30,000)	(30,000)	▲ Examination of LDF evidence will not take place this year

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Additional Income							
Investment interest	(40,000)	(40,000)	(50,000)	(60,000)	(80,000)	(90,000)	▲ Investments made on favourable terms to date.
Recycling			(10,000)	(20,000)	(41,000)	(41,000)	▲ Improved prices for sales of paper.
Car Parks	(50,000)	(70,000)	(100,000)	(110,000)	(100,000)	(95,000)	▲ Mostly higher Penalty Charge Notices income. £25,000 loss due to the snow.
Planning income	(100,000)	(120,000)	(130,000)	(130,000)	(130,000)	(130,000)	— Greater volume of applications.
Industrial Sites			(27,000)	(27,000)	(27,000)	(27,000)	— New rent income Kings Rd, Ind Estate (£13,250 ongoing)/back-dated rent Farnham Trd Est
Land Charges			(100,000)	(110,000)	(120,000)	(125,000)	▲ Volumes in the housing market have been strong so far this year, although the legislative position is still unclear.
Waverley Training Services			(15,000)	(15,000)	(15,000)	(15,000)	— The target for 2010/11 is to make a small surplus and WTS is on target to do this as LSC did not clawback as much as expected despite current recruitment challenges with e2e/Foundation learning.
Sub-Total	(287,000)	(327,000)	(556,770)	(596,770)	(657,770)	(717,770)	
Net Major Variations	(110,000)	(138,000)	(248,870)	(288,870)	(434,500)	(446,300)	These are all the items detailed above.
Net Other Variations	(7,700)	(7,700)	14,730	14,730	19,720	19,720	The total of items of individually small amounts.
Over/Underpend	(£117,700)	(£145,700)	(£234,140)	(£274,140)	(£414,780)	(£426,580)	
One-off Restructure Costs						£270,000	
Supplementary Estimates						£82,400	

HOUSING REVENUE ACCOUNT - 2010-11 Major Variations Budget						
	July	September	October	November	December	Reason
	£	£	£	£	£	(Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
Additional Expenditure						
Introduction of new systems/tenancy agreement to improve service to tenants	33,627	57,634	57,634	62,157	62,157	Continuation of work started under last year's AC Recommendations. budget and will be funded from savings
Council Tax on empty properties	19,965	19,965	19,965	19,965	19,965	Awaiting decisions on some properties re course of action.
Negative subsidy		46,820	46,820	46,820	46,820	Increase in rent rebate subsidy limitation estimated at mid-year due to increased rebate expenditure
Loss of Income						
Garage Rents	2,940	4,470	4,470	6,140	6,890	▲ Full year projected on basis of 39 weeks
Over spends	56,582	128,389	128,389	135,082	135,082	
Savings						
Capital financing costs		(25,000)	(25,000)	(25,000)	(25,000)	Reduction in interest payable due to continuing low rates
Energy costs		(20,000)	(20,000)	(20,000)	(20,000)	Costs at sheltered accommodation down on previous year after 6 months.
Community Management		(9,000)	(9,000)	(9,000)	(9,000)	Likely underspend based on 6 months
Safety/Estate		(6,000)	(6,000)	(6,000)	(6,000)	Reduction in % of inspections carried out
Boiler servicing post inspections		(20,000)	(20,000)	(20,000)	(20,000)	Likely underspend based on 6 months - linked to low numbers of voids
Asbestos Surveys		(7,000)	(7,000)	(7,000)	(7,000)	This is linked to tenants' downsizing and activity currently low
Transfer Grants		(4,000)	(4,000)	(4,000)	(4,000)	Linked to above and also lower number of decants for major works
Tenants Miscellaneous expense		(25,420)	(25,420)	(26,420)	(12,420)	Large adjustment since previous monitoring. Based on 39 weeks
Additional Income						
Dwelling rents	(28,320)	(4,350)	(4,350)	(4,350)	(4,350)	Based on 39 weeks debit
Easement across HRA land		(4,310)	(4,310)	(6,230)	(6,230)	
Heating/S Charges income		(125,980)	(125,980)	(128,000)	(114,000)	
Under spends	(28,320)	(125,980)	(125,980)	(128,000)	(114,000)	
Net Major Variations	28,212	3,809	3,809	7,082	21,832	
Net Other Variations						The total of items of individually small amounts.
Staff savings over target		(£8,370)	(£15,362)	(19,647)	(40,000)	After allowing for agreed funding of additional posts
Over spend/(Under spend)	£28,212	(£4,561)	(£11,553)	(£12,565)	(£18,168)	

PROJECT MONITORING GROUP- GENERAL FUND

PROJECT TITLE	1 WBC FUNDING 2010/11 £	2 EXTERNAL FUNDING 2010/11 £	3 Approved Changes £	4 TOTAL PROGRAMME £	5 PAYMENTS to and of December 2010 £	6 FINANCIAL REMARKS	7 Projected 2010/11 Savings £
PLANNING SERVICES							
K1515 Capital Works Funded from PDG		40,000		40,000	0	Expenditure will be coded to specific schemes. Grant cut but other possible source of funding. Potential bid for validation system through the foresight project.	
ECONOMIC DEVELOPMENT AND PARTNERSHIPS							
K1110 Central Communications - Careline	30,000			30,000	10,282	£3k miscoded, have spent £12k. Project to be completed towards end of 2011. Control centre in Guildford to be closed (expected March 2012), may need new service provider and to reprogramme units.	
K1111 Day Centres	10,000			10,000	5,596	Awaiting work on toilets at Gosfrey day centre. Budget will be spent.	
LEISURE AND COMMUNITY SAFETY							
Leisure Strategy							
K1311 Godalming Leisure Centre	1,205,000		(788,800)	416,200	121,988	Have tenders from 3 contractors.	
K1303 Godalming Leisure Provision				0	91	Mitie-professional fees.	
K1310 Farnham Leisure Centre	1,522,000		782,900	2,304,900	769,624	Due for completion, small amount of expenditure left.	
K1314 Cranleigh Leisure Centre	173,000		(154,050)	18,950	(13,601)	Creditor from 09/10. Retention to be paid.	
Externally Funded							
K1450 Farnham Park SPA			70,000	70,000	50,818	£48k spent on resurfacing main car park. Fencing and signage works to be completed. Expect to spend £60k, savings to go back into SPA pot.	
K1452 Weybourne Recreation Drainage				0	570	Project from 09/10.	
K1450 Roman Way Rec Ground				0	(3,752)	Creditor from 09/10. Retention to be paid shortly.	
Sports Centres							
K1301 Client Rolling Programme	130,000			130,000	28,463	£18k miscoded, another £40k committed. Rest of budget allocated to projects. Budget will be spent, may be tight if any emergencies.	
Countryside							
K1373 Stewardship & Habitat Management		8,500		8,500	4,355	Most works are completed.	
K1377 Countryside Capital Works	12,000			12,000	72,096	Project completed.	
K1378 Countryside Health & Safety Works	3,000		2,840	5,840	6,470	Project completed.	
K1379 Frensham Visitor Centre Restoration	3,000			3,000	0	Works completed, waiting for invoice.	
K1381 Summerlands Open Space Path Resurfacing	0			0	1,465	Retention release.	
Arts							
K1380 Farnham Maltings	30,000			30,000	7,523	Waiting for invoices from Farnham.	
K1330 Farnham Memorial Hall Refurbishment	10,000			10,000	8,550	To be spent on heating, kitchen, DDA works and misc. Works to be completed. Budget will be spent.	
K1381 Museum of Farnham				0	559	Project from 09/10 - to be transferred to revenue	
K1380 & Haslemere Hall Roof Works			32,000	32,000	20,477	Grant paid to Haslemere Hall Trust. Work started in April, have submitted their final draw-down to the full amount. Completion was delayed due to weather and material availability.	

PROJECT TITLE	1 WBC FUNDING 2010/11	2 EXTERNAL FUNDING 2010/11	3 Approved Changes	4 TOTAL PROGRAMME	5 PAYMENTS to end of December 2010	6 FINANCIAL REMARKS	7 Projected 2010/11 Savings
ENVIRONMENTAL HEALTH AND EMERGENCY SERVICES							
Environmental Health							
K1205 Tackling Fuel Poverty in Waverley	25,000		6,000	31,000	31,000	In final year of partnership with 5 other boroughs. Completed.	7,000
K1209 Air Quality Action Plan	15,000		12,000	27,000	5761	To be spent on improving Farnham area. £10,7k invoice due and holding invoices totalling £7k. Another £4k to be funded from revenue. SCC will not allow level crossing. £7k will be saved.	
K1201 Contaminated Land	30,000	63,499		93,499	97,710	DEFRA have given £63.5k funding which must be spent this year. Works have restarted at Farnham gasworks. £5k to be used on meadow area. £37k invoice just paid, currently 2 weeks into 6 week monitoring period.	
House Renovation Grants							
K1101 Disabled Facilities	98,000	252,000	5,550	355,550	340,241	Currently £70,730.48 contributions. Total budget is allocated. Much higher demand than previous years. Have requested further £100k from government, no funding available. £5,550.15 grant repayments have been fed back into budget.	
K1101 Private Sector Renewals	60,000		(5,000)	55,000	50,133	Early spend from 09/10 brought forward. Total budget is allocated.	
BUILDING CONTROL, ENGINEERING AND CAR PARKING							
Engineering							
K1281 Flood Protection		171,000		171,000	18,588	£171,000 approved funding from DEFRA to be spent by 31st March 2011. £88.5k has been claimed to date, unlikely to spend whole grant. 37-40 properties to have works done. Signing contracts and to start work next week.	
Car Parks							
K1240 Rolling Programme	70,000			70,000	37,929	Resurfacing of Tanners lane car park will not be proceeding. Some expenditure will be on replacing height barriers.	
K1240 Parking Equipment Replacement	30,000			30,000	2765	10 machines now operational. £13k invoice due. £5k to be spent on circuit breakers. £3.2k to be spent on changes needed due to changes in coin composition. Alternative payment methods and cashless machines being looked at for the future.	
Bus Shelters							
K1270 Bus Shelter Replacement Programme	10,000			10,000	0	Chiddingfold replacement shelter needed, to cost £5k. Possibility of Parish Council making contribution or taking on maintenance. Currently in discussions with Cranleigh.	4,000
CUSTOMER, IT AND OFFICE SERVICES							
Miscellaneous Properties							
K1550 Improvement Programme	10,000			10,000	75180	Spent on Woolmer Hill, rest to be spent.	
K1514 & Development Consultancy	70,000			70,000	18735	Possible overspend on maintenance up to £5k. £30k for capital salaries. Planning permission due to run out, options to be taken to Executive but could be overspend.	(5,000)
Property Management							
Central Offices							
K1017 Central Offices Lift	35,000			35,000	0	Order has been made at £23k, work to start end of January.	12,000
K1016 Computer Room Air Conditioning	40,000			40,000	1593	Will not be spent this year.	38,400
K1014 Office Accommodation Review Works	80,000			80,000	8221	£70k to be spent on reception, to go to tender documents to be opened this week. Police to pay for their required changes.	
K1001 Improved Working Environment	90,000			90,000	31590	£25k committed. Works needed for annexe façade, roofing, asbestos removal and possibly members toilets. Possibility of restaurant improvement.	

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Disability Discrimination Act Compliance							
K1006 DDA Compliance Works Provision	6,000			6,000	888	Invoices to come in. Works due on restaurant access. £4k to be spent on disability access forum.	
K1309 DDA other Leisure Buildings	29,000			29,000	13,819	Badshot Lea Pavilion internal work completed. £3k invoice due for works on Weybourne Pavilion. Work to be done on Badshot Lea, Rowledge & Wrecclesham Pavilions. Budget will be spent.	
ICT Infrastructure Rolling Programme							
K0001 Forward Programme/Legislative Changes	10,000			10,000	10,593	Will be £2k overspend due to Revs & Bens legislative changes.	(2,000)
K0003 Desktop/Server Upgrades	45,000		34,000	79,000	35,153	Early spend from 09/10 brought forward. £42k approved for full roll out of Igels. 100 have been ordered, will create savings due to lower energy usage.	
K0233 Microsoft Office Upgrade	50,000		50,000	100,000	47,926	£47k spent on upgrade from MS 2000 to 2007 and training. To be rolled out this Autumn. £2k needed for further licences.	
K0007 Shared Services Infrastructure	40,000			40,000	12,631	Proof of concept at Mole Valley. Need to order storage area network. Should be £25k revenue saving each year (3/4 year in 2011/12). £15k committed, may need to slip £8k.	
K0238 Telephone System Upgrade				0	240	Project from 09/10.	
K1317 Farnham Sports Centre Elections Link				0	(820)	Project from 09/10.	
System Migration Upgrade							
K0280 Finance Systems Review	20,000			20,000	13,555	£12k spent on SQL licenses to improve speed. Remaining £7k will be needed to upgrade system, tenders due back this week.	
K0284 HR/Payroll System Replacement			28,000	28,000	0	To be met from computer room air conditioning saving. Shared service with Tandridge. Have placed order, to go live for April pay.	(28,000)
K0288 Electoral Registration & Election Management Software			25,000	25,000	19,675	Funding from provision for emergency schemes (approved by Executive 9th July 2010). Software up and running.	5,000
Electronic Government for Customer Service							
K0281 Website Upgrade	10,000			10,000	0	Updated website now live, few small glitches. £10k committed.	
K0259 Emergency Planning Software			3,000	3,000	0	Cancelled due to very high license fee.	3,000
Information Management							
K0221 Government Secure Communications	15,000			15,000	3,950	Budget to be spent on Network Audit and Intrusion Detection Services. From 2011/12 will be charged £18k to connect to govconnect, however looking at an East Surrey network to share cost. Possible saving, however this years assessment may require work.	
K0282 Email Archiving and Management	25,000			25,000	14,283	Invest to save project. Will rationalise email to reduce storage costs, could save up to 60% space. Installed and being set up.	5,000
K0223 Payment Collection Service				0	156	Project from 09/10.	
K0234 Upgrade Website Forms on Website				0	(5,030)	Creditor from 09/10.	
K0239 Northgate BS7666 Hub			16,000	16,000	0	Project slipped from 09/10 as remedial work was needed. LPG files are now loaded into test environment. £12k committed.	
K0248 Scanning Equipment - Central				0	1,277	Civica - Fujitsu Scanner - to be recharged to Housing project	
K0249 Scanning-EDRMS Environmental Health				0	(4,639)	Northgate creditor from 09/10. To carry forward for 2011/12 bid.	
K0253 Flexible Working				0	(842)	Quadnet creditor from 09/09 - unauthorised invoice.	
K0285 Environmental Services Contact Manager			28,000	28,000	22,500	To be met from savings. Currently implementing.	(28,000)

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ENVIRONMENTAL SERVICES							
Recreation							
K1345 Pavilions-Capital Works	95,000		15,000	110,000	18,372	£75k to be spent on Hale pavilion, delayed due to respecifying to reduce costs due to VAT rise. Remaining £9.5k allocated. Unexpected roof repairs to be done this week at Badshot Lea pavilion, expected cost of £10k. Also needs electrical work due to leak, to be looked at this week.	(10,000)
K1344 Recreational Facilities for Young People	22,000	63,000	25,000	110,000	295	To start at Herons skate park in February, will take 6 weeks to complete. Some slippage may be needed.	
K1345 Playground Replacement	165,000	68,000	(46,000)	187,000	2,500	Creditor from 09/10. Orders for 3 sites placed and work due to start. Will now receive £29k of playbuilder funding to be used at Peakfield playground. £25k moved to Herons project. 4th site do not want scheme.	
K1352 Broadwater Lake Spillway	75,700			75,700	1370	Engineering drawings approved. 4 tenders received, will cost £68k. Contractor on site, 3 weeks into works, will last 12 weeks. Possibility of some saving.	
K1353 Woolmer Hill Sports Ground Car Parking				0	2,964	Retention release. Project from 09/10.	
K1354 Philips Memorial Garden Improvement Programme	45,000	25,600	5,000	75,600	8,110	Making bid to Heritage Lottery fund, £0.5m needed. Stage 1 grant received to develop project to stage 2. £19k expenditure expected this year, need £77,200 for next year. £25,000 to slip to 2011/12. Application for next stage is due end of February, will hear result in June.	
K1355 Parks Infrastructure works and DDA improvements	15,000			15,000	9,059	All committed, possibly £50 overspend.	
K1360 Recreation Ground Improvements	20,000			20,000	123,777	£10k committed for resurfacing works, further prices due in. Budget will be spent.	
K1369 Parks Signage	15,000			15,000	854	Currently completing data gathering.	
Vegeteries							
Public Conveniences							
K1370 Rolling Programme	10,000			10,000	1,497	Waiting on final decision from Cranleigh Parish Council, will be spent on required works for transfer. Have alternative works identified if transfer does not go ahead. Budget will be spent.	
Refuse Collection							
K1233 Food Waste Service		50,000		50,000	43,380	Project launched, expenditure on food caddies and publicity. Have added 2,500 properties. Satisfaction surveys to be done, will spend rest of budget.	
K1220 Waste Recycling Containers	20,000			20,000	19,552	Final order placed, stock should last until year end.	
K1231 Upgrade Recycling Bring Sites				0	95	09/10 project.	
PARTNERSHIP FUNDING							
			20,200	20,200	9,674	£1k grant cancelled, £0.5k saving & Hambleton FC grant of £9k still outstanding.	1,500
PROVISION FOR EMERGENCY SCHEMES			(132,000)	28,000	0	£25k transferred to K0263 (approved by Executive 9th July 2010), £42k transferred to K0003 for Igel roll out, £50k transferred to K0233 and £15k transferred to K1343.	
Total Project Expenditure	£4,683,700	£741,599	£34,640	£5,459,939	£2,884,601		£2,900
Capital Project Programme	4,165,700	678,100	19,800	4,863,600	2,712,476		900
Revenue Project Programme	518,000	63,499	14,840	596,339	172,125		2,000
Total Project Programme	£4,683,700	£741,599	£34,640	£5,459,939	£2,884,601		£2,900

SAFER WAVERLEY PARTNERSHIP - CAPITAL FUNDING FROM SSCF

PROJECT TITLE	1 WBC FUNDING 2010/11	2 EXTERNAL FUNDING 2010/11	3 Approved Changes	4 TOTAL PROGRAMME	5 PAYMENTS to end of December 2010	6 FINANCIAL REMARKS	7 Projected 2010/11 Savings
SPECIAL NOTE: NO CARRY OVER ALLOWED - CASH TRANSFER BY 31ST MARCH 2011 OR CASH TO BE RETURNED							
Haslemere Skatepark		7,500		7,500	0	Project approved by the strategy group 5/10/10. Resp Officer K Webb. Completion March 2011.	
Country Watch Radios				0	0	Project rejected. Resp Officer S Dann.	
TV's for Godalming and Cranleigh Fire Stations				0	0	Project rejected by the strategy group. Resp Officer A Pompei.	
Farncombe Community Street Team		1,500		1,500	500	Project approved by the strategy group 5/10/10. Resp Officer R Dray.	
Unallocated Funds		813		3,813	0		
Total ABG Capital Expenditure		813		£12,813	£500		